



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015.-2021.

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Goce Delcev University.	MK STIPO1	Institutional Erasmus + coordinator: Sanja Stefanova, MSc Krste Misirkov, v No.10-A, P.O. Box201, 2000 Stip, Macedonia sanja.stefanova@ugd.edu.mk +38932550843	http://www.ugd.edu.mk/ http://cmus.ugd.edu.mk/faculties-departements.html
Yıldız Technical University	TR ISTANBU07	Institutional: Prof.Dr. Ali Rıza Büyüksulu (<i>Institutional Erasmus</i>)	http://www.bologna.yildiz.edu.tr/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Coordinator) Tel: +90 212 383 2106 E-mail: erasmus@yildiz.edu.tr Departmental: Assoc. Prof. Dr. Emel Esen Tel: +90 212 383 25 47 e-mail: yildiz.erasmus.mgmt@gmail.com	
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Stud y cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *
MK STIP01	TR ISTANBU07	340	Business and administration	1 st , 2 nd	2x6 months	To be determinate
TR ISTANBU07	MK STIP01	340	Business and administration	1 st , 2 nd	2x6 months	To be determinate

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
MK STIP01	TR ISTANBU07	340	Business and administrati on	2 staff x 1 week	
TR ISTANBU07	MK STIP01	340	Business and administrati on	2 staff x 1 week	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
MK STIP01	TR ISTANBU07	Macedonian	English	B2	B2
TR ISTANBU07	MK STIP01	Turkish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://eurapass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
MK STIP01	June 30 th	November 30 th
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

MK STIP01

<http://cmius.uqd.edu.mk/incoming-students.html>

<http://cmius.uqd.edu.mk/faculties-departements.html>

Points	Grade	ECTS grade
Up to 50 points	5 (five)	F
From 51 to 60 points	6 (six)	E
From 61 to 70 points	7 (seven)	D
From 71 to 80 points	8 (eight)	C
From 81 to 90 points	9 (nine)	B
From 91 to 100 points	10 (ten)	A

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK STIP01	Martina Nikolovska - Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://cmus.ugd.edu.mk/incoming-students.html
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK STIP01	Martina Nikolovska - Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://cmus.ugd.edu.mk/incoming-students.html
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

4. Housing


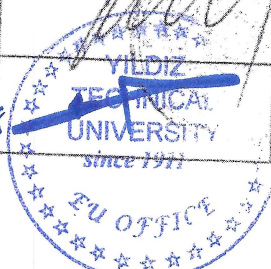
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institutio n [Erasmus	Contact details (email, phone)	Website for information
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code]		
MK STIP01	Martina Nikolovska - Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://cmus.ugd.edu.mk/incoming-students.html
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?menuforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³ and stamp
MK STIP01	PhD Blazo Boev Rector		
TR ISTANBU07	Prof. Dr. Bayram Ali ERSOY YTÜ Erasmus+ Institutional Coordinator	14/03/2018	

³ Scanned signatures are accepted